



Town of Moraga	Agenda Item
CONSENT	6.3

Meeting Date: November 14, 2018

**TOWN OF MORAGA**

**STAFF REPORT**

**To: Honorable Mayor and Councilmembers**

**From: Marty McInturf, Town Clerk**

**Subject: Cancellation of November 28, 2018 Town Council Meeting**

**Request**

Motion to cancel the November 28, 2018 Town Council meeting and direct staff to schedule a special meeting if needed.

**Background**

The Town Council normally cancels the second meeting in November.

**Discussion**

This year, staff is recommending the Town Council cancel the November 28 meeting due to the Thanksgiving holiday and the ability to accommodate the workload on the regularly scheduled meetings of November 14 and December 12. If an additional meeting becomes necessary, the Council could decide to hold a special meeting.

**Fiscal Impact**

None

**Alternative(s)**

1. Cancel the meeting as recommended.
2. Do not cancel the meeting and provide direction to staff.

**Recommendation(s)**

Cancel the meeting as recommended and direct staff to schedule a special meeting if needed.

**Report reviewed by: Cynthia Battenberg, Town Manager**